

**9-10 Club Serving Soup to the Hungry
Minutes of Meeting of the Board of Directors
October 8, 2015**

Call to order at 12:30 pm by Maureen Halstead-Rogoza as chair. Welcomed new board members, Gordon Dawson and Rae Audette.

Attending: Maureen Halstead-Rogoza, Sheila Connelly, Calvin Jones, Mike Fox, Aldo Nazarko, Dorothy Parker, Gordon Dawson, Rae Audette

Agenda: Added:

Date for Christmas Party

Change of monthly meeting date

Adoption of agenda

Minutes of September 3, 2015: approved

Election of Officers 2015/16:

Chair - Maureen Halstead-Rogoza

Vice-chair - Cal Jones

Treasurer - Mike Fox

Secretary - Dorothy Parker

OLD BUSINESS:

Change of date of monthly meeting date to:

- **SECOND THURSDAY** of month at 12:30 beginning December 10:
- for November meeting will remain **FIRST THURSDAY**, November 5.

Insurance Issues Stemming from Dentons Report-

- **brief background given to new board members with regard to Denton' report**
- **board went in camera: moved by MAUREEN ... seconded by MIKE**
out of camera moved Maureen ...seconded by Rae
- **Mike will contact Brown's Insurance to clarify what appears to be contradictory and confusing statements noted in Denton report. Following analysis of Denton report, all board members will identify and send to Maureen, 4 or 5 questions re insurance to present to Brown's for clarification.**

NEW BUSINESS:

Christmas Party: Sheila will set date and time. Info to follow.

Financial Report:

- **9-10 Club Budget for 3 months ending September 30 submitted by Mike:**
Clarification of parts was given. Discussion re church billing for cleaning supplies was clarified by Mike and Sheila. Billing of \$1470+ newly received has total about \$2400. This is from the time of our return in March to September and is 1/2 total of janitorial supplies for Seagher Hall.
- **Signing authority - moved and seconded to drop Richard Marshall from signing authority. Maureen Halstead-Rogoza, Mike Fox, Sheila Connelly and Pat Plunkett will be 2015/2016 signing officers. Mike will make arrangements with bank for appointment.**

Operations Report:

- * **Sheila reported filing cabinet is in cupboard. Two keys are out. Sheila has one. Rita, in the office, has the other.**
- * **Mike reported Catholic Fellowship Group wants to visit as volunteers to get to know how the Soup Kitchen works. Sheila will email team leaders to enlist their support. Suggestion from Rae that one per day be the recommendation.**
- * **Cal to manage Soup Kitchen webpage and also will send email to board members containing password for website board section.**

Fundraising Committee:

- * **Cal Jones to chair committee.**
- * **Mike Fox to care for Canada Helps website.**
- * **Discussion re fund raising activities and plans to date.**

Re donors: At present, Mike thanks donors immediately upon donation.

Planned for tax receipt time: Include an update letter or brochure for Soup Kitchen's 2014/15 year and which also contains contribution information. Send this letter to previous donors and volunteers as well.

Dorothy distributed a draft letter of introduction to the Soup Kitchen and a second page isolating specific projects with estimated costs, that could be funded. This is to target service groups who sponsor community activity but need a specific project to fund. Input was requested for addition and change so letter could be completed and sent out before the end of October. PDF version will be forwarded to board members for ease of support.

Adjournment: Maureen declared meeting adjourned.

The next meeting will be: November 5, 2015 at 12:30 pm