

**9-10 Club**  
**Board Meeting Minutes**  
**Wednesday, November 14<sup>th</sup>, 2012**

Present: Richard Marshall, Chris Ryzuk, Don Helliwell, Sheila Connelly  
Apologies: Mike Fox, Gerry Witteveen, Jim Pungente

Minutes of general meeting held October 10<sup>th</sup> were adopted as read.

**Business arising from October 14<sup>th</sup> minutes**

- Sheila has ordered new sharps containers and locking brackets for the bathrooms.
- Gerry will make a trial batch of the new split pea and ham soup recipe, supplied by Eric Akis, on Tuesday, November 20<sup>th</sup>.
- Mike has set up a new website address: [sunrisekitchen@9-10club.ca](mailto:sunrisekitchen@9-10club.ca)
  - **Action: Richard to ask Mike where it is hosted and who can use it.**

**Operations Report**

- Sidewalk issues: Discussion. Cathedral office is unhappy with the level of “undesirable” activity on the sidewalk. Richard reinforced the idea of consistency among the teams and more vigilance in monitoring outside.
  - **Action: Richard and Sheila to meet with Father John.**

**Financials**

- Budget for period 7/1/12 to 10/31/12 reviewed. Discussion. The Board would like information on how our investments are doing and where investment income is reflected in the financial statements.
  - **Action: Sheila to ask Pat why our investment income is reported as 0.**

**Victoria Foundation Grant**

- Discussion around volume of work associated with this grant. Chris and Don are willing to take on additional work within limits.
- Fund raising should be passive rather than active, for example raising our profile rather than paying people to ask for donations.
  - Action: Richard will contact Jane Buzza to find out what she is doing.**
  - Action: Sheila to contact Victoria Foundation regarding any photos of the soup kitchen they may have that we can post on our website.**
- Brochures: These must be ready before we launch our new name.
  - Action: Richard will speak with Patrice about when they will be ready.**
- Effective Date Name Change: New sign ready before we officially announce our new name. If possible, that date would be January 1<sup>st</sup>, 2013.
  - Action: Sheila to ask one of our clients, Bob Sellmer, if he would like to create the new sign. If so, we need a quote on cost and delivery date.**
  - Action: Richard to get a quote from a sign maker as well. Richard will also contact The Victoria Foundation to update them on our progress.**

### **Christmas Party**

- Date: Thursday, December 13<sup>th</sup> at noon. Budget: \$350.00.

**Action: Don will get prices for sandwich and cheese trays from Cost-co.**

### **Email Contact List**

- Richard would like to establish a centralized gmail account where we can have a list of our volunteers that will include their emails.

### **New Business**

- Archive: Where is it? Sheila believes Leonard Clarke has it. We need to consider long-term solutions for preserving records and information.
- Murray Black Long Term Service Award: This award is being created to honour Murray Black, as well as to remind our volunteers of his original vision — to feed the hungry with dignity and compassion.

Next meeting: Wednesday, December 12<sup>th</sup> at 11:00 a.m.