

**9-10 Club Serving Soup to the Hungry
Board Meeting Minutes
Wednesday, July 3rd, 2013**

Meeting called to order: 11:00 a.m.

Present: Richard Marshall, Gerry Witteveen, Mike Fox, Jim Pungente, Sheila Connelly
Apologies: Don Helliwell, Chris Ryzuk

Minutes of Board meeting held June 5th were approved as read.

Business arising from May minutes

- **Recruiting Future Board Members**
Richard spoke with Rick Leggett to ascertain whether he would be interested in running for our Board. Rick said he was interested. Richard will speak with him again closer to our AGM.
- **Financials**
Mike will figure out the value of donated items, which may be included as a line item in future budgets.

Operations Report

- Sheila reported that the new coffee service is going well, with most guests responding favourably. There is a marked reduction in coffee drinking outside. Each team continues to monitor the sidewalk, with few issues reported to date.
- Sheila spoke with Rita and Alice about putting No Loitering signs on the fence. Alice said she had already applied for these; however, it was decided at the office level not to go ahead with posting them. Sheila left the request with Rita to consider.
- Sheila has given the soup kitchen phone number to the View Street Parkade employees and asked them to call us any time they see anything outside that involves our guests.
Action: Sheila will advise the team leaders that our phone number has been given out to some of our neighbours, who may call us when they see issues on the sidewalk.

Financials

- Mike reported that our investments are down slightly this quarter, but are still growing slowly. We haven't had to dip into our savings this fiscal year due to additional donations and a healthy current account.
- Mike says our budget for next year should be very similar to this year's.

Extraordinary General Meeting (3 July)

- Richard presented the following draft resolution to be introduced at the Extraordinary General Meeting on July 3rd for our comments:
"Resolved that the Members approve adoption of the revised Constitution and Bylaws circulated by email on May 27, 2013 and presented for discussion at an Extraordinary General Meeting held on July 3, 2012."

Discussion ensued with all Board members agreeing to that it was worded appropriately.

- Richard will introduce the new rack cards/brochures at the meeting and will ask volunteers use these to assist with raising donation for the 9-10 Club. He will also explain that they were paid for by a donation from the Victoria Foundation.
- Richard will unveil the Murray and Edna Black Long service award.

Cathedral Renovation Discussion

- Richard has heard nothing from Father John about the renovation.
Action: Richard to ask if they have settled on a firm start date for the renovation.

Relocation Discussion

- Mike reported that his committee met. He went through the list of those who have turned us down. Jim reported that one of these was The Salvation Army. Mike feels we may decide to approach them again with other options.
Action: Jim and Mike to set up a meeting with Blanshard Community Centre and the Philippine Centre and Ming's Restaurant.

Fundraiser Discussion

- To date, Jane Buzza has still not cashed our cheque. No action to be taken at this time.
- Fundraising and relocation continue to be the Board's biggest issues. Our new brochures/rack cards are the only tangible items we have to help with fundraising at the moment. Richard would like to see us leverage our volunteers by asking them to hand out these to people they know and ask them to consider donating to The 9-10 Club.
- The Board's next meeting will focus on fundraising. Richard has asked the members to think about fundraising in the hopes of bringing workable ideas to the table.
Action: Mike to approach/fill out forms for the Catholic Foundation and the Charlton Foundation.

Archivist Discussion

- Sheila has found a retired librarian to take on the archivist position. Her name is Marion Statham. Marion will pick up our files in mid July and begin the process of organizing them.
- Richard has set up our website to hold select 9-10 Club documents. He has started the loading process. Eventually all significant 9-10 Club documents will be loaded onto our website.

Code of Conduct Discussion

Richard spoke with Gord about creating a Code of Conduct. Gord declined, so Richard will take on this task.

Meeting adjourned 12:15 p.m.

Next meeting: Wednesday, August 7th, at 11:00 a.m.