

**9-10 Club Serving Soup to the Hungry  
Board Meeting Minutes  
Wednesday, September 4, 2013**

**Meeting called to order: 11:00 a.m.**

Present: Richard Marshall, Gerry Witteveen, Sheila Connelly, Chris Ryzuk, Don Helliwell  
Mike Fox, Jim Pungente

**Minutes of Board meeting held August 7th were approved with addition.**

**Operations Report**

- Discussion around operational consistency across the teams, especially when handling difficult guests when a decision to ban has been made.  
**Action:** Sheila to call a team leaders' meeting to discuss consistency.

**Financial Report**

- Mike reported that our donations were up about \$8,000 during the last fiscal year.
- Because of a healthy bank balance, including the extra donations, we haven't needed to dip into our portfolio with Odlum Brown, but neither have we added to that portfolio.
- Mike showed us his proposed budget for this fiscal year noting that he is expecting little change overall from last year's budget.
- Richard asked if we should consider discontinuing to supply free parking vouchers as a way of saving money. Tabled
- Chris wanted to know if donations should be included as an "in kind" figure in the Budget. It was felt that only the bread donation from Cobs should be considered in this discussion.  
**Action:** Mike to ask Bruce at Odlum Brown to speak with us about our portfolio at our October Board meeting.  
**Action:** Mike to include the \$40,000 promised to the Church as a note in the budget.  
**Action:** Mike to cost out the value of the bread donated to us and include it as a note in the budget.  
**Action:** Mike to check with Rita to find out if there will be any significant change in our disposal costs in 2014.

**Filing of Revised Constitution/Bylaws**

- Mike reported that he filed the revised constitution and bylaws, and is now waiting for a reply from the BC Registry Services Inc.

**Renovation/ Relocation: Crunch Time**

- Chris reported that St. Andrew's is still looking at a February 1<sup>st</sup> start date for the renovation, which they expect to last at least 6 months.
- Jim and Mike have checked with a number of alternate venues for us to move to while the renos are taking place, including the Salvation Army, CDI and Blanshard Court, with no positive result. Other places to check include Glad Tidings Church and The Mustard Seed. Mike has also sent a request to The Girl Guides of Canada to see if they would let us use their building on Mason Street.
- Discussion around flexibility in our request for a temporary space included fewer operating days, the option of opening on weekends.
- We must ultimately decide on an end date for searching if we are unable to find alternate temporary accommodation.

**Action:** Jim and Mike will approach the Philippine Bayanihan Community Centre, Glad Tidings Church.

**Action:** Chris to deliver more brochures to First Metropolitan and St. Andrews Presbyterian Church.

**Action:** Jim to create an introductory letter to send to possible locations ahead of personal approach.

**Action:** Mike to ask Chek TV if they'd be willing to do a story on us to help us with our search.

**Action:** Richard to send an email to our volunteers apprising them of the expected renovation start date, and to ask for their help in trying to find temporary accommodation for The Soup Kitchen.

#### **AGM Discussion**

- Our AGM is set for October 23<sup>rd</sup>.

**Action:** Richard to create an Agenda

#### **2014 Directors**

- All current directors agreed to stay on for two more years with the exception of Don Helliwell and Jim Pungente and Chris Ryzuk who agreed to stay for one more year.

**Action:** Richard and Sheila to look for at least two more people, who would be interested in running for the Board.

#### **New Business**

- We have been asked to participate in Christ Church Cathedral's annual Mission Outreach Fair on Sunday, November 24<sup>th</sup> from 9:00 a.m. to 1:30 p.m. Don Helliwell and Chris Ryzuk agreed to represent The Soup Kitchen at the fair.

**Action:** Sheila will register us for this event.

Meeting adjourned 12:30 p.m.

Next meeting: Wednesday, October 16<sup>th</sup>, at 11:00 a.m.