

Minutes

9-10 Club Serving Soup to the Hungry Meeting of the Board of Directors October 12, 2016

Call to Order 12:34

Attending: Maureen Halstead-Rogoza ('18), Pat Plunkett('18), Dorothy Parker('18), Sheila Connelly('17), Susan Nawrocki('18), Kate Mailer('18), Pat O'Neill('18)

regrets: Cal Jones

Adoption of Agenda m/s - Susan/Sheila

Adoption of Minutes of September 8, 2016 m/s - Susan/Sheila

Election of Officers 2016/17

Chair Maureen Halstead-Rogoza

Vice Cal Jones

Secretary Dorothy Parker

Treasurer Pat Plunkett

Meeting Date - Board meetings will be on the second Wednesday of the month at 12:30 in the Soup Kitchen unless otherwise notified

OLD BUSINESS:

Mission Statement and Core Values - Susan will email what has been put together and Kate will look for the one developed previously. To be discussed further at November meeting.

Society Act info necessary - Pat Plunkett will submit required information for:

1. registration of board members
2. approved financial statements for 2015/16

To view act: www.bclaws.ca

NEW BUSINESS:

Financial Report:

Q3 2016 Report (attached to agenda) - Pat P. advised that he will make financial statement available prior to each meeting. If there are questions concerning it, please email them to him and he will address any issues at the meeting. m/s Pat O/ Susan

Odlum Brown investment account - Pat P. reported that Odlum Brown requested members to be designated as "trading authorities" to represent the society's account. Pat P., Maureen and a third person will represent us. An annual meeting with OB is recommended and will be set up soon. Directors are to have access to the OB account. Password and account number were given.

Decision to present full disclosure report to government in future rather than just operating results. Pat P. will look after any necessary changes needed to last year's filing as a result of this decision.

Operations Report:

Continued efforts to keep costs down. St. Joseph's has donated their Yukon Gold potato cross to kitchen - may be a 7 month supply.

Naloxone kits - 2 have been purchased. Training program for use of this drug overdose antidote is to be set up.

Christmas Party - Sheila will begin to plan for this.

Fundraising Committee:

Grants applied for October 2016 - Vanderkhove Family Foundation, Bosa Properties Foundation, Charleton L. Smith Foundation. With these: a cover letter that includes: who we are and what we do, Mission Statement, CRA registered charitable number and amount requested. Also attached: board year end report and Consolidated Operation Statement.

Discussion re fundraising and grant requests. Some areas were identified where funds could be identified for specific aspects or projects within the 9-10 Club: janitorial areas, security costs, inservice costs, pest control, development of new, more economical soup recipes, a bread slicer

Donor Luncheon: October 27, 12:30

Invitations sent. RSVP's by October 17. All but Friday's soup will be held; Friday's frozen. Sheila will organize volunteers for setup, servers and clean up.

Purpose: a thank you; to show where and what we are

Agenda: welcome/letter to be drafted by Susan/Maureen identifying where donations are used, such as: estimated # of meals served/week, volunteer hours given, cost of meals.

Pictures: Suggestion- Ask Richard Marshall if he will take photos. Who???

Other Business:

Approval was given to submit 2016 Annual Financial Report to the government with full disclosure to be filed to Government of BC (to be on CRA website) upon approval of the report by Pat P. and Maureen.

Adjournment

Next meeting: November 9, 2016 at 12:30

9-10 Club; Actual to Budget for the 4 months ended Oct.31, 2016

2016-07-01 through 2016-10-31 Using 2016/2017 (in Canadian Dollars)

Category	2016-07-01 Actual	- Budget	2016-10-31 Difference
INCOME	13,055.80	13,357.00	-301.20
Donations	13,055.80	13,332.00	-276.20
Membership fees	0.00	25.00	-25.00
Other Inc	0.00	0.00	0.00
EXPENSES	26,259.23	27,018.00	758.77
Christmas Party and Sum. Bar B.Q.	103.70	150.00	46.30
Groceries	15,866.22	16,668.00	801.78
Insurance	0.00	768.00	768.00
Janitorial Services	2,410.00	1,900.00	-510.00
Kitchen	1,681.14	1,500.00	-181.14
Office Expenses	379.37	500.00	120.63
Security	4,200.00	4,200.00	0.00
Utilities, recycling & pest control	1,618.80	1,332.00	-286.80
Net Difference:	-13,203.43	-13,661.00	457.57