

Minutes

9-10 Club Serving Soup to the Hungry Meeting of the Board of Directors October 11, 2017

Attending: Maureen Halstead-Rogoza, Cal Jones, Sheila Connelly, Dorothy Parker, Pat Plunkett, Susan Nawrocki, Kate Mailer, Pat O'Neill

Call to Order: 12:24

Adoption Agenda m/s Cal/ Pat O

Adoption Minutes Sept.6/17 m/s Pat P./Kate

OLD BUSINESS: none presented

NEW BUSINESS:

1. AGM

- Wednesday, October 25, 2017; 12:00

- **Board makeup** - Present board members completing their term will stand again
2 additional people will be asked to stand and will be approached by Pat O. and Sheila
- **Financial statement** - Pat P. will post on bulletin board to make volunteers more informed of financial costs and expenses to run the soup kitchen
- **\$2 membership fee** - Kate will, at the AGM, have table set up. Also she will encourage further donations, equating them to meals for diners at \$2.25/meal

2. **Letter to volunteers** - Susan will prepare a poster to volunteers to encourage a donation as gift to recognize a special celebration like Christmas, birthday, etc.

3. Documents

- suggestion - Board chair to send quarterly email to volunteers attaching financial statements with description of where money are used and needed.

Aim: to help make volunteers aware of costs to make the 9-10 Club "happen"; include a request for donations

- suggestion: contribute report to parish bulletins biannually ... Susan

Aim: to increase awareness and needs of 9-10 Club; to encourage donations especially of meals in celebration as Christmas gift, anniversaries, etc.

Donor's Luncheon -Wednesday, November 15, 2017; 12:00

- invitations - created by Cal: mailed out by Susan with RSVP by Thursday November 9 to Dorothy's email doseyparker@gmail.com or phone 250-590-2916
- mailed to donors, parish reps, St, Joseph potato growers rep
- Welcome - by Pat O.
- Soup - Mon., Tues., Wed., **Sheila** will ask cooks to make and save extra

for our donor luncheon

Suggestion: to provide as a thank you gift to attendees (1/2 pint jar of soup) Following the board meeting further concerns were raised.

Because of these concerns, this will be discussed further at November Board meeting and further organizational details worked out then. DP

- Donation opportunity table - *Volunteer will be needed to man table.*
- brochures available to hand out at luncheon; donations accepted with gift cards to be given to donor to give to recipients to acknowledge
- Sweets donation - Dorothy - carrot and banana cake for luncheon

Financial Report

m/s Sheila/ Pat O.

- tracking well “Actual to Budget”
- notable under budget seen in Groceries and Kitchen expenses
- amendment to be made to Mural of \$500; donation made by St. Andrew’s
- concern re Odlum Brown unrealized losses; committee will meet in next few weeks to examine - **What is reasonable to expect? How?** - look into makeup of portfolio, unrealized losses and expected rate of return.

Committee will report back once examination is made.

Operations Report

m/s Pat O./ Susan

- things are going well
- groceries less than expected; “real” milk survey soon to decide if valued by diners
- Potatoes - received from St. Joseph the Worker; predicted to last until March: thank you card to be sent
- Aprons - some need repair; new logo-ed ones also needed; Sheila will research numbers then order ; Pat recommends Acme’s for dishwashers as they stand up well
- new team leaders - managing well

Fundraising Committee

- no news from Telus
- suggestion- look into golf tournament fundraising opportunities. Cal agreed.
- United Way has been approached. Will research other ways to get on their roster.

Adjourned: 1:25

Next Board of Directors’ meeting 12:30 Wednesday , November 8,2017

9-10 Club; Actual to Budget for the 3 months ended Sept 30, 2017 - Q3 2017

2017-07-01 through 2017-09-30 Using 2016/2017 (in Canadian Dollars)

2017-10-09

Page 1

Category	2017-07-01 Actual	- Budget	2017-09-30 Difference
INCOME	2,874.81	18,850.00	-15,975.19
Donations	2,874.81	18,750.00	-15,875.19
Membership fees	0.00	100.00	-100.00
Other Inc	0.00	0.00	0.00
EXPENSES	21,320.96	21,828.00	507.04
Christmas Party and Sum. Bar B.Q.	0.00	250.00	250.00
Groceries	11,540.94	12,501.00	960.06
Insurance	1,061.00	1,100.00	39.00
Janitorial Services	1,470.00	1,425.00	-45.00
Kitchen	1,090.88	1,626.00	535.12
Mural of Last Supper	1,200.00	0.00	-1,200.00
Office Expenses	545.35	426.00	-119.35
Security	3,150.00	3,150.00	0.00
Utilities, recycling & pest control	1,262.79	1,350.00	87.21
Net Difference:	-18,446.15	-2,978.00	-15,468.15