



## Minutes - Board of Directors meeting June 13, 2018

**Attending:** Maureen Halstead-Rogoza, Cal Jones, Sheila Connelly, Pat Plunkett, Mickey Sanders, Susan Nawrocki, Dorothy Parker

**Call to Order:** 12:30

**Adoption of Amended Agenda:** m/s Susan/Sheila

added: BBQ; breakfast fundraising possibility

**Adoption of Amended Minutes May 9, 2018:** m/s Cal /Sheila

**OLD BUSINESS:** none

**NEW BUSINESS:**

### Financial Report

- reviewed results for June from Odium Brown - dividends \$454; interest \$209; management fees \$411; unrealized loss \$11,608 (down from \$13,500); no change in realized loss
- Actual to Budget to May 31, 2018 - continues to track well; deficit \$3800 last month - overall deficit from budget \$12,934.58
- recently received generous donation of \$15,000
- Pat explained briefly needs for upcoming needs for the year-end

### Operations Report:

- First Aid - 12 attended; 1 more to take soon; team leaders meeting discussion to *create of set of procedures to follow for medical emergency asap*. Suggestion to check out the manual used by Henderson Centre as a model.
- Building Bridges Program - this cultural sensitivity program is *planned for July*. Date not yet confirmed.
- revisited need for portable landline expressed by team leaders; pro - automatic identifying of SK address, easy of bringing it to the scene; cons - inconvenience of landline; cell phone of volunteers not always available; *Cal will look into adding a splitter on our present landline for cordless*.

- summer BBQ - *proposed Sunday, August 12 at Sheila's*. Date will be confirmed once family uncertainty is clear. Susan will make poster for display. Sign up sheet for potluck will be posted. Suggestion to put out a DONATION BOX at the BBQ.

### Fundraising Committee:

- Victoria Foundation Opportunity -
  - Cal outlined briefly the foundations 3 tiers grant system and criteria for application; discussion about how SK fits these criteria - Suggestions: security costs, training of volunteers, emergency response needs, salaried positions and possible new programs such as bagged lunch for working poor.
  - *application for FOCUS grant of \$15,000 and VITAL grant for \$16,000 - \$40,000 will be made by mid July deadline.*
  - Cal and Susan to prepare submission.
- Workshop available - Major Gift Fundraising seminar by CAGP; June 26; Cal considering attending; SK will pay the registration.
- discussion strategies for fundraising -
  - re: endowment possibilities - adding information to bottom of info display card
    - ensuring seasonal fundraising plea in church bulletins
    - Cal shared his design for a thank you poster to be displayed at significant donor outlets like Hoyne Distillers and Cobs

### OTHER BUSINESS:

- *Summer Meetings - NONE unless there is a need*. Financial statements will still be emailed to board members.
- Dates: *proposed*; need to check availability of hall with cathedral
  - for AGM - October 11 or 18*
  - for Donor Luncheon - Nov. 15 or 16*
- Fundraising Breakfast - for consideration and further discussion at next meeting. As a donation to honour special occasion such as anniversary or retirement. Opportunity for volunteer time as part of contribution for the event.

Question : Do we want to do this?

ADJOURNMENT: 1:20

Next meeting: **Wednesday September 12, 2018**

no meeting July and August - Enjoy your summer!

Hope to see you at Summer BBQ in August!

## 9-10 Club; Actual to Budget for the 11 months ended May 31, 2018

2017-07-01 through 2018-05-31 Using 2016/2017 (in Canadian Dollars)

2018-06-03

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Category	2017-07-01 Actual	- Budget	2018-05-31 Difference
<b>INCOME</b>	<b>49,589.76</b>	<b>68,850.00</b>	<b>-19,260.24</b>
Donations	49,304.78	68,750.00	-19,445.22
Membership fees	126.00	100.00	26.00
Other Inc	158.98	0.00	158.98
<b>EXPENSES</b>	<b>71,956.34</b>	<b>78,282.00</b>	<b>6,325.66</b>
Christmas Party and Sum. Bar B.Q.	462.25	500.00	37.75
Groceries	39,874.38	45,837.00	5,962.62
Insurance	1,636.00	1,700.00	64.00
Janitorial Services	5,565.00	5,225.00	-340.00
Kitchen	5,454.99	5,960.00	505.01
Mural of Last Supper	700.00	0.00	-700.00
Office Expenses	1,469.36	1,560.00	90.64
Security	11,550.00	12,550.00	1,000.00
Utilities, recycling & pest control	5,244.36	4,950.00	-294.36
<b>Net Difference:</b>	<b>-22,366.58</b>	<b>-9,432.00</b>	<b>-12,934.58</b>