



**Board of Directors Meeting
9-10 Club Serving Soup to the Hungry
October 9, 2019**

Call to Order: 11:05 am

Attending: Kate Mailer, Pat Plunkett, Mickey Sanders, Pat O'Neill, Susan Nawrocki, Sheila Connelly, Teri Hustins, Janet Muir

Regrets: Dorothy Parker

Adoption of Agenda M/S: Teri Hustins/Mickie Sanders

- No changes

Adoption of Minutes: Sept.11, 2019 **M/S:** Pat O'Neill/Sheila Connelly

- No changes

Financial Report – Pat Plunkett

- Pat P. reported September 2019 **P&L to budget was great** due to generous donations (year to date \$49,677 to a budget of \$18,750). See attached for details. **Tracking well** in expenses. Pat suspects **utilities** which is running **over** (\$2,449 to a budget of \$1,500) is timing.
- Transfer to new investment firm, CIBC Wood Gundy, is now completed. Pat will provide **log on and password** to all Directors so they can monitor performance of funds.

Operations Report – Sheila Connelly

- Kate informed the Board of the St. Joseph's School donation of **potatoes** and how she delivered soup to the children so they could understand the value of their contribution to the Soup Kitchen.
- Kate will ask Dorothy to organize a **thank you** in the church bulletin at St. Joseph the Worker parish.
- Directors agreed to fund **seed potatoes for 2020** – Kate will ask Gary Skabeikis to organize donation.
- Members discussed making a contribution to **Colwood food program**. General agreement we could not just provide funds, but we could purchase vegetables. Sheila to **research** and provide details back to the Board.
- Monday has a **new team leader, Judy Watson**. Kate is helping with training.

- In support of ongoing **safety of volunteers/diners**, Sheila is setting up in October for **Joanne Rada** to meet with each team to discuss the challenges many of our diner's experience.
- Donations of **dairy products** are greatly appreciated by all teams Sheila reported, but she expressed **concerns with the work effort** in picking up. Mickie recommended Sheila **contact Donna Ingram** at the SSVF Social Concern Office for regular pick up using their van.

Letter from Penny Van Der Valk – Kate Mailer

- Directors discussed details of **letter**. Kate requested that everyone email her their recommendations in the next 2 weeks so she can compose an appropriate reply. To be **reviewed again at November** Board meeting.

Update on Security and Cleaning Issues in Soup Kitchen – Kate Mailer

- Not discussed.

Volunteer Safety – Sheila Connelly

- For the benefit of all Board members, Sheila provided a **history of security** at the Soup Kitchen **and all of the initiatives** put in place to ensure a safe environment for volunteers/diners.

Downtown Business Association Giving Booth – Teri Hustins

- Teri informed the Board about an exciting **fund raising initiative** with the Downtown Business Association during the holiday season. Everyone agreed to participate and to man the booth **3 Fridays in December (13-27th)**. In addition to donations, will be requesting socks for diners.
- Susan will work on having a banner for the booth produced.

Soup Kitchen Statistics – Kate Mailer

- Not discussed.

Meeting Adjourned: 12:10 pm

Next Meeting: Agreement from all Directors to move meeting to 11:00 am second Wednesday of each month.

2 notes from Dorothy:

1. Thank you to Susan Nawrocki for her careful note taking and submission of minutes!
2. The next board meeting has been set for
November 18, 2019, 11 am (Monday – not Wednesday)
To be held in the **St. Andrew's Rectory**