



## **Minutes Board of Directors Meeting**

**May 8, 2019  
12:30 pm**

**Call to Order:** 12:28 pm

**Attending:** Sheila Connelly, Kate Mailer, Pat Plunkett, Mickey Sanders, Pat O'Neill, Susan Nawrocki, Teri Hustins, Janet Moir

**Regrets:** Dorothy Parker

**Adoption of Agenda M/S:** Mickey/Kate – all approved.

**Adoption of Amended Minutes**

**April 10, 2019 M/S:** Sheila/Susan – all approved.

### **1 . Financial Report (Pat P.)**

☐ Pat P. presented financial report. Trending positive with just overspending in kitchen supplies.

☐ Decision made to change investment advisors – researching Wood Gundy and RBC. Pat O., Pat P., Kate taking the lead.

☐ **M/S** – Pat/Sheila – all approved

### **2 . Operations Report (Sheila)**

☐ Sheila indicated she is considering requesting a dolly to help Nigel deliver bread to the SCO SSVP.

☐ Sheila will be on holidays May 27 to June 20. Gerry will put together a list of grocery needs and Gord will order online.

☐ Will try and organize a team leaders meeting before leaving so we can meet with the Cathedral to understanding their concerns on upkeep of the Soup Kitchen better.

### **3 . Fundraising and increased Soup Kitchen Visibility**

#### **a) Letter to potential corporate donors – revised version?**

Pat O. and Teri will partner on this initiative. Letter can be customized based upon the potential corporate donor. Royal Bank is due in next Thursday. (\$1,500 donation received from the Bank)

#### **b) Report on donation from St. Joseph the Worker Parish (Sheila)**

Sheila reported that we received almost \$10,000 from the Parish and Board Members attended Mass to receive. Dorothy to send a letter of thanks to Father Alfredo and the parishioners at the church.



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**c) Invite Jeff Bray (Executive Director DVBA) and Catherine Holt (Executive Director Victoria Chamber of Commerce) to participate in corporate shadow system (Teri)**

Teri will send emails to both Jeff and Catherine this weekend.

**d) Invite Kate's condo building recycling committee to the corporate program also (Kate)**

Kate will issue invitation. Susan to confirm to Kate if \$400 donation cheque from committee received. (Reply - yes in December 2018)

#### **4 . Who will maintain the volunteer list?**

This duty has been taken on by Janet, and she is moving ahead on the list.

#### **5 . Memorial Mass for Leonard Clarke - report**

Sheila indicated the Mass was very beautiful and well attended.

#### **6 . Report - meeting with Father John and Rita April 24, 2019**

General discussion of how the meeting went. Issues raised by Rita and Father John concerning sanitation of the Soup Kitchen (floors/bathrooms), garbage (mixing organic and non organic) and security with leaving back door open. Sheila agreed to organize a team leader meeting before her holidays so we can meet with Rita and do a walk around to better understand concerns.

**Adjournment:** 1:25 pm

**Next Meeting:** Wednesday, June 12 2019