



Minutes - Informal Board of Directors Meeting
9-10 Club Serving Soup to the Hungry
Tuesday, April 28, 2020 at 1:00 by ZOOM

Attending: Teri Hustins, Kate Mailer, Janet Moir, Dan Hickey, Sheila Connelly, Susan Nawrocki, Dorothy Parker, Pat Plunkett **Regrets** Mickey Sanders

Call to order: 1:07

Meeting goal: to touch base and check in this time of change.

1. **Letter** : sent to volunteer, Gerry, who recently had surgery and the board felt it was a needed for the the board to insist, through personal calls and formal letter, that he take the recovery time off requested by his doctor. The board will let Gerry know when it is safe for him to come back. Efforts will be made to find ways for him to help the Soup Kitchen from home or that will allow for the social distancing necessary at this time.

2. **Acknowledging successes with fundraising and donations:**

: received from Rapid Relief Victoria Foundation -\$32,000 thanks to efforts of Janet Moir and Sheila Connelly

: review of April donations - more than \$23,000; appeal letter had been sent to donors at the end of March outlining additional expenses and needs due to changes at the Soup Kitchen due to covid

: request has been made to Alert First Aide requesting donations of hand sanitizers and masks

: contacts are being made with a number of different community resources including Good Food Access Fund and Local Food Systems; also with Rotary clubs - Janet, Susan and Dan will be working on matching SK need to Rotary criteria- brief discussion regarding possibility of requesting funds for a table top bread cutter

: contact efforts are being researched regarding government funding for non-profits

: lawyer or notary is being sought to finalize what is needed to receive the second portion of moneys from a recent estate bequest

: message from Pat to date and keep copies of paperwork such as submissions, projections and numbered receipts for anything to do with Grant applications as they will be necessary when followup is sought for how moneys were dispersed

: letter went out to volunteers requesting cookies for bagged lunches; response has been “overwhelming”; homemade and commercially made sweets fill our fridge; a donation from Goldstream Food Bank may result in ongoing donations to the SK following this campaign

3. Financial report - At present our bank account is healthy \$36,000+ so no concern re increased costs for groceries and other needs arising during the present running of SK in this pandemic crisis
4. Sheila will ensure that there is a plan to follow should it be necessary for an alternative for soup making eg. cook is sick. Recipes for soups are available.
5. SK information has been submitted to St. Andrew’s cathedral bulletin
6. SK is now a member to Coalition to End Homelessness
7. New SK thank you cards will be printed when new logo is finalized.

Overall, everything is running smoothly at the soup kitchen. Reminders will be given to team leaders and daily volunteers to ensure social distancing is being followed and that when someone is not feeling well, there is a requirement to self isolate from the soup kitchen for 14 days.

Next meeting: probably regular date

Tuesday May 13, 11:00