



**Board of Directors Meeting
9-10 Club Serving Soup to the Hungry
Monday March 8th 2021**

Attending: Teri Hustins, Pat Plunkett, Sheila Connelly, Dan Hickey, Janet Moir, Susan Nawrocki, Dorothy Parker **Regrets:** Kate Mailer

Call to Order: 11:02 am

Approval of the agenda with additions m/s Susan/Sheila

Approval of the minutes February 8th 2021 m/s Susan/Sheila

Business:

1. **Action Items – from previous meeting - Dorothy** see attached

2. **Financials – Pat** see statement emailed to board members

motion to approve m/s Dan/Janet

- despite overages in areas like groceries, insurance and miscellaneous, these were unavoidable and the society has enough money to purchase what is needed and to continue for a long time
- new rate for security has already kicked in

3. **Operations – Sheila** see statement emailed to board members

- **FOR ACTION:** Get rid of knives not worth sharpening. No need to purchase new knives.
- **FOR ACTION:** Send thankyou note to Susie Nute, grade 6 teacher and students who raised \$600 for SK
- **FOR ACTION:** Re recorded interview of Sheila to be presented at St Andrew's school assembly - if possible, send Link so it can be put on our website and be available for board members to watch
- some volunteers at other places offering services to similar populations as come to SK are receiving Covid vaccinations.
FOR ACTION: Sheila will contact VIHA to see if SK volunteers can receive vaccines asap.
- protocol for dishwasher is again to drain at end of the day.
- compliments to veggie crew for their organization and efforts

4. **Insurance Update** • Director's Liability insurance has been renewed with coverage increased from \$1 - 2 million . When General Liability comes due, this Director's policy will be cancelled and renewed again so dates of both renewals coincide.

5. Strategic Planning Workshop March 12th – next steps

- group of board members will attend March 12 workshop given by Volunteer Victoria
FOR ACTION: report on workshop at April meeting with intention to decide on next steps for SK Strategic Planning priority for 2021
- request for coats, gloves, underwear, socks, toiletries, tarps etc. Those received are being made available to diners while space is available. Things like these were once available at the cathedral office but not while church has been closed to functions.

6. Extra purchases during Covid-19 – Sheila

- some purchases are being made for items frequently requested by diners like socks, gloves, toiletries. Pat will slot costs under Miscellaneous in the financial statement.
FOR ACTION: Susan will research concerns about what has happened to resource **SOAP FOR HOPE**.

7. AGM – discussion

- **AGM** needs to happen by Nov. 1, 2021. After Strategic planning session of March 12, the board may have a better idea about what expertise may be needed in new board members. Reminder given that all present board members agreed to extend their 2 year position for an additional year due to demands and challenges of COVID pandemic.
FOR ACTION: Dorothy 1. check BYLAWS regarding amendments that may be needed to present at AGM.
2. Give information to members regarding whose term of office is expiring at 2021 AGM and those that will continue until 2022 AGM.
3. Search to confirm that Sheila's position is appointed and a voting position.
4. Clarify if delivery of personal care items needed for a "person's overall well-being" (being provided now during COVID and often in the past) fits with our present mission statement, purpose and mandates as recorded.

8. Grant application – Harbourside Rotary – Janet

- reviewed history of this grant application and Janet's recent reapplication.
- thank you to Dan for his work securing \$10,000 grant from Fed. Gov. Second Harvest program

9. Round table check in

Discussion about how to "toot" our own horn" and generally keep in touch with donors. More clarity may come as part of Strategic Planning. Suggestions: use testimonials from willing volunteers and diners. Use as part of thank you letters and at other appropriate times.

Sheila is keeping an eye on workshops being offered that may be of interest to our 2021 priorities.

Motion to adjourn: m Pat

Adjourned: 11:58

Next meeting Monday April 12th 2021 11:00am