

9 – 10 Club AGM Minutes Friday, September 21, 2012

MEETING CALLED TO ORDER: 12:05 PM

Board members present: Kate Mailer, Mike Fox, Richard Marshall, Sheila Connelly

Regrets: Gerry Witteveen, Catherine Clarke

RENOVATION REPORT: Fr. John, spoke for approximately 20 minutes about the proposed renovation of the St. Andrew's basement. He illustrated his talk with a diagram of the new space layout. Some important points included

- if planning goes ahead, the 9 – 10 Club will have to temporarily vacate the premises, including removing all of our equipment;
- if approved, the renos are expected to start April 1st lasting 4 to 6 months;
- Because of possible unforeseen issues during the reno process, the 9 – 10 Club should consider a longer term option when looking for temporary accommodation;
- the 9 – 10 Club is considered an integral part of the basement facility and therefore the renovation layout will reflect our needs as well as St. Andrew's;
- St. Andrew's will be approaching the Board for a sizeable donation, probably in the form of kitchen equipment;
- The 9-10 Club should consider signing a long-term contract with St. Andrew's to ensure its tenure in the basement.

A short discussion followed, with Kate asking for members to bring their ideas about the renovation or anything else concerning the soup kitchen to the Board or team leaders. Sheila announced there would be a suggestion box fitted in the kitchen for this purpose.

Hazel Carlson asked about making small monthly donations specifically for the renovation. Mike Fox agreed that we can and likely will set up an account specifically to receive donations for this purpose.

MINUTES OF PREVIOUS MEETING: Kate read the minutes of the 2011 AGM.

MOTION: (Mike) That the minutes be accepted as read; Leonard Clarke seconded - carried.

PRESIDENT'S REPORT: Kate presented the President's report. Attached

Penny Vandervak spoke about the foodsafe course, which took place this past Saturday at the soup kitchen, and its importance.

TREASURER'S REPORT: Mike Fox. Highlights included

- The 9 – 10 Club runs an annual deficit of approx. \$32,000.00 per annum;
- We recently joined a group purchasing association (ecps) that allows us to buy our groceries and some kitchen equipment at reduced costs. So far we are seeing savings in the region of 25%;
- Our budget for next year remains more or less unchanged; however, it does not reflect any costs associated with the renovation should it proceed.

MOTION: (Sylvio Tognela) That the budget be adopted; Jim Pungente seconded - carried.

NAME ENHANCEMENT & LOGO: Richard presented the Board's desire to create a new logo and name enhancement. The proposed name is "Sunrise Kitchen" Serving soup to the hungry and 9 – 10 Club

remain part of the proposed name. He explained that this was a necessary step as we “take our organization to market” in order to increase donations to the 9 – 10 Club. This is necessary because

- Clients coming to the soup kitchen are on the increase;
- despite savings through ecps, food prices are up and are continuing to rise;
- the Board wants the 9 – 10 Club to be financially independent, ideally with 1.5 to 2 million dollars in the bank so that we can survive on our assets, eliminating the need for fundraising, as well as to ensure that we will be able operate for as long as we are needed in the community;
- he argued that our name does not really reflect what we actually do, and to illustrate this he pointed out that most of us refer to ourselves as “The Soup Kitchen”, a title not even part of our existing name.

A conversation followed with several people speaking against the name change, including Craig Davis who said that most of our clients do refer to us as “The 9 – 10 Club” and are attached to that name. Some people suggested other names or partial changes to the Board’s proposal. Several others spoke in favour of the change citing the need to move forward, and have a name that accurately reflects who we are, what we do and when we do it. Ellen Pullen suggested changing the tag line to “The Heart of the 9 – 10 Club”. Another member recommended adding “since 1982” after “serving soup to the hungry”.

MOTION: (Penny Vandervak) “that the members of the 9 – 10 Club adopt, with the following modifications, “Sunrise Kitchen serving soup to the hungry since 1982 and The Heart Of The 9 – 10 Club” as the marketing and promotional name for the 9 – 10 Club’s soup kitchen operations. Hazel Carlson seconded - carried 15 for, 6 against and 1 abstention.

REPORT OF NOMINATING COMMITTEE: Kate read the nominations which comprised Richard Marshall, Gerry Witteveen, Sheila Connelly, Mike Fox, Don Helliwell and Chris Rhysik. She asked for nominations from the floor to fill the remaining spot on the Board. Jim Pungente put his name forward, supported by Sylvio. All were elected by acclamation.

NEW BUSINESS:

Sheila talked briefly about creating a new permanent memorial to Murray Black in order to keep his memory and his original vision of the 9 – 10 Club before us as we move forward.

Sheila talked about her desire to eventually have all volunteers working in the kitchen or serving soup to become accredited with Foodsafe.

Kate asked for a brainstorming session to find a temporary space for the 9 – 10 Club during the proposed renos. Some suggestions were

- approaching Our Place to relocate there temporarily,
- check with local churches (Gord Stuart),
- Liaise with the City to see if they can help (Jim Pungente),
- Check with the Philippine Community Centre (Leonard Clarke).

Kate suggested that a committee be formed to look into these and other options. Those who offered to be part of this group were Kate Mailer, Agnes Coley, Sylvio Tognela, Mike Fox and Frank Peters.

Meeting adjourned 1:20

9-10 Club Board Annual Report July 2011 through June 2012

September 21, 2012

1. The Board discussed at length the deficit which the 9-10 Club runs each year. Because donations and investment income are decreasing and food and other costs rising the Board determined that its main efforts would be fundraising. It investigated several sources of funding (e.g. Aboriginal Affairs, the Gaming Commission, and Service Clubs) and also Foundations (the Catholic Foundation and the Victoria Foundation). We were successful, obtaining funds from both these Foundations.
2. The Board, using Victoria Foundation monies, hired Beacon Hill Communications Group Inc. to assist us in raising our profile within the donating public, and also to assist a fund raiser whom we will also pay with Victoria Foundation monies.
3. The 9-10 Club changed investment firms this year, from Solguard Peak to Odlum Brown. Several members of the Board met with Bruce MacFarlane, an Odlum Brown representative, to discuss our wishes that our monies be invested safely and ethically.
4. The Christmas party (well attended) was budgeted less generously than in previous years, but seemed a successful event.
5. An inventory of kitchen and dining room equipment, purchased with 9-10 funds or donated specifically to the 9-10 Club, has been prepared. This is available for member viewing.
6. Gerry Witteveen has prepared a comprehensive document that includes the 9-10 Club history, recipes we use, the scope of the organization (e.g. number of persons served, gleaning from Thrifty's and Cobs, etc.) and descriptions of 9-10 volunteer positions. This valuable document will aid us in both publicizing the work we do for the hungry and in fund raising.
7. As required by St. Andrew's Cathedral, all volunteers who have keys to the soup kitchen premises must have a police check and must sign a church document acknowledging possession of keys. This work, begun more than a year ago, has been completed.
8. The Board determined that as many volunteers as possible receive certification in Food Safe. Therefore the Board will schedule Food Safe courses(s) for the convenience of volunteers who wish to participate.
9. The **MAJOR NEWS** of the past year is the announcement by St. Andrew's Cathedral that renovations to the soup kitchen space will occur in 2013. This will mean that the 9-10 Club must vacate its premises for up to 6 months while renovations are in progress. (The Cathedral has assured us that we are welcome back when renovations are complete.) The Board determined that it will seek temporary premises during renovations so that our soup kitchen guests will not be inconvenienced. We desire that these temporary premises be within ten blocks of St. Andrew's Cathedral