

## **9-10 Club Serving Soup to the Hungry**

2016 Annual General Meeting  
Seghers Hall, 740 View Street  
Thursday, **September 15**, 2016

### **Minutes**

Registration: 18 paid members;14 in attendance.

Distribution of Meeting Information: President's Report, Operation Statement, Budget for 2016/17

### **Welcome:** 1:12

Board Chair Maureen Halstead-Rogoza called the meeting to order and welcomed members. Sheila Connelly advised that a quorum was present.

### **Approval of AGENDA:**

**moved** Kate Mailer    **seconded** Erika Verrhaugh

### **Approval of AGM 2015 AGM Minutes:**

**moved** AldoNazarko    **seconded** Pat Plunkett

### **Annual President's Report: attached**

Maureen suggested that this report be seen as a report of the Board of Directors.

She reviewed notable activity from the past year with regards to

- **Safety:** hiring of security/greeter through OUR PLACE, seminar for handling aggressive clients, basic safety and evacuation procedures.

- development of **Operations Manual:**  
begun and to be continued in 2016/17.

- declaration in 2016/17 there is a need for expansion of our **donor base:**  
so that steps can be taken to minimize our deficit and for the funds needed to be drawn from our investment portfolio in order to run.

- becoming a **member of Volunteer Victoria:**  
Its data base will provide opportunities for things like grant applications and available volunteers

- plan for upcoming **Donor Luncheon** in October:  
proposed as a thankyou and to show appreciation to current donors

- need for new position **Co-ordinator of Volunteers:**  
especially important with interaction with Volunteer Victoria

Acceptance of report: **moved** Pat    **seconded** Cal Jones

### **Treasurer's Report/Year End Financial Report:**

Due to recent resignation of Mike Fox, Pat Plunkett outlined, reviewed and fielded questions regarding documents and financial health of 9-10 Club

Highlights included:

- Investment income down and probably should not be depended upon for its income.
- The society has looked after its commitments to Victoria Foundation.
- Reigning in of food costs during this time of rising costs has been good.
- There was a need for money to be spent for security in order to improve safety for all and for presentan a proactive image to the cathedral and to the public.
- Expenses were and are expected to be up. Society commitments will be reviewed.
- Question re lease: Answer: Expenses seem to be fair considering our usage of space.
- budget information is reviewed every month. Little has been apparent can be done to change.

Question re any way to account for the many hours of unpaid volunteer time donated for the operation of Soup Kitchen. Answer: no formal way but could do an estimate; possibly new software could help track of this.

Question re repair and supply costs. Answer: Some of these costs are initial outputs eg walkie talkies, first aid kits

Operating Deficit: \$36,200      Combined deficit: \$14,236

Acceptance of report: **moved** Kate Mailer    **seconded** Sheila Connelly

### **Proposed Budget 2016/17:**

Pat and Susan Nawrocki presented the proposed budget and said that there are no significant changes from 2015/16.

Acceptance of report: **moved** Pat O'Neil    **seconded** Cal Jones

### **Election of Officers:**

Thanks was given to Aldo Nazarko and Mike Fox for their services on the board.

Remaining on the board for 2016/17 is Sheila Connelly.

Those letting their name stand for re-elected were:

Maureen Halstead-Rogoza, Cal Jones, Dorothy Parker, Susan Nawrocki

newly presented: Pat Plunkett, Kate Mailer, Pat O'Neill

All were declared by acclamation.

### **New Business:**

- Thank you to Mike Fox for his long service on the board.
- Lost through death: Agnes Coley - who was a beginning supporter, board member and volunteer at the Soup Kitchen. Her picture will be hung in memory.
  - Gil Mallan - from the veggie crew
  - Ann Reilly - past president, team leader and volunteer
- The board will do some research concerning poorer attendance at this year's AGM in the hope to improve number of members and attendance next year.

**Adjournment: 1:55**

**9-10 Serving Soup to the Hungry  
Report of the Board of Directors  
July 2015 – June 2016**

The board of directors would like to thank you for taking the time to attend our Annual General Meeting.

We have now completed our first full year back in the “new” Soup Kitchen facility. Things are going well, thanks to the many dedicated volunteers who show up every week to make a difference in the lives of others.

Over the past year the Soup Kitchen has focussed on the increased safety of volunteers and guests. We have continued to contract with Our Place for the services of a security/greeter individual during our hours of operation. In March, approximately forty volunteers attended the Handling Aggressive Clients seminar. Following that, relying on the expertise of one of our volunteers, teams reviewed basic safety and evacuation procedures. The board would like to see a safety review done annually by every team.

These safety procedures, along with other matters, will be covered in a new operations manual, scheduled to be completed this year. Once completed, an electronic copy of this manual will be sent to all volunteers, with a copy available in the soup kitchen.

The board of directors would like to declare this coming year, the Year of Fundraising. For some time now, the Soup Kitchen has been relying on its investment portfolio to cover an annual operating deficit. Recently, due to the rising cost of food and lower returns on our portfolio, the deficit has been increasing. For this reason, the 9-10 Soup Kitchen plans to work to expand its donor group and explore further sources of funds.

We plan to hold a Donor Luncheon this fall in order to thank our very dedicated group of current donors by welcoming them to the kitchen and letting them sample the delicious food we serve each week day.

On behalf of the Board of Directors, I would like to thank you for helping to feed soup to the hungry.

Maureen Halstead-Rogoza  
Chair, Board of Directors  
(September 15, 2015)

9 – 10 CLUB

SERVICING SOUP TO THE HUNGRY

BALANCE SHEET

June 30, 2016

(with comparative figures for the year end at June 30, 2015)

	2016	2015
ASSETS		
Cash	15 197	11 019
Investments (Market Value \$363 000; 2014-\$416 000)	411 741	435 435
	-----	-----
	426 938	446 454
	=====	=====
LIABILITIES AND EQUITY		
Liabilities – Victoria Foundation	-	5 280
Equity	426 938	441 174
	-----	-----
TOTAL LIABILITIES AND EQUITY	426 938	446 454
	=====	=====

## 9 – 10 CLUB

## SERVICING SOUP TO THE HUNGRY

## CONSOLIDATED OPERATING STATEMENT

FOR THE YEAR ENDED JUNE 30, 2016 (with comparative figures for 2015)

	2016	2015
OPERATIONS		
INCOME		
Gifts received	42 351	40 785
Membership fees	28	25
Other income	5 280	1 300
	-----	-----
	47 659	42 110
	-----	-----
EXPENSES		
Groceries	48 162	38 269
Insurance	2 166	1 590
Janitorial Services	5 145	4 135
Kitchen	8 337	4 035
Office	2 322	2 403
Utilities, recycling and pest control	3 985	1 292
Security	13 750	2 250
Donations	-	25 000
Relocation expenses	-	4 662
	-----	-----
	83 867	83 636
	-----	-----
OPERATING (DEFICIT) FOR THE YEAR	(36 208)	(41 526)
	-----	-----
INVESTING RESULTS		
Investment income	16 381	17 642
Gain (Loss) from sale of investments	5 591	(664)
	-----	-----
	21 972	16 978
	-----	-----
(DEFICIT) FOR THE YEAR	(14 236)	(24 548)
	-----	-----
EQUITY AT BEGINNING OF YEAR	441 174	465 722
	-----	-----
EQUITY AT END OF YEAR	426 938	441 174
	=====	=====

## **9-10 Club Serving Soup to the Hungry**

### **2016-2017 Proposed Board of Directors**

#### **Returning Director**

##### **Sheila Connelly**

One year remaining of two-year term

#### **Proposed Directors Nominated by Nomination Committee**

##### **Patrick Plunkett**

To the Board of Directors, 9-10 Club Serving Soup to the Hungry: I am pleased to let me name stand for a position on the Board of Directors for the 2016/2017 fiscal year.

Retired for six years from the Ministry of Finance, Director of Forests Revenue. Pat is a Chartered Accountant and has also obtained a Master of Public Administration degree from the University of Victoria. He has volunteered at the Soup Kitchen for the past six years.

##### **Maureen Halstead-Rogoza**

Background in Business Administration/Local Government  
Spent my career working for provincial and local governments.  
Volunteer and board governance experience with organizations ranging from environmental organizations to co-op preschool.  
Have been a volunteer with the 9-10 Soup Kitchen for nearly three years now.  
Am completing my first, two-year term on the Board of Directors.

##### **Dorothy Parker**

Presently: board member of the 9-10 Club Society since September 2014 as secretary 2015/16  
Relevant History: retired primary teacher  
executive member of Sooke Primary Teachers' Association for 2 terms  
board member for (now closed) Victoria Vocational College(for head injured and challenged adults.

Personal statement:

I have volunteered at the 9-10 Club for a few years now. I feel I understand the commitment of our volunteers, the involvement of the community as donors and neighbours and the needs and appreciation of those being served.

If elected to the board, I will work to maintain the Soup Kitchen's mission to serve a nutritious meal to the hungry in a fiscal responsible manner, while maintaining a safe, respectful environment for the clients, the volunteers and the neighbourhood.

### **Pat O'Neill**

I accept the nomination.

Finance Chair St Patrick's Church. Married to Lorna 3 kids and 5 grand kids. Currently doing Investment Counsel Business with clients in Alberta and BC. Registered with the BC Securities Commission. Operate a property management company (Hondana Properties Corporation). Pat is an avid outdoorsman and during time off he enjoys hunting in Alberta and spending time salmon fishing near his cabin on Sproat Lake, B.C.

### **Kate Mailer**

I am delighted to stand for election to the 9-10 Board. Below is a brief summary of my qualifications:

I have been a volunteer for many years, starting as a telephone worker for a crisis line in Halifax (approximately 3 years). After moving from Halifax to various other cities I volunteered at a Soup Kitchen in Chicago for 4-6 years, at a free Legal Aid clinic in the same city for the same length of time, and as a "secretary" for a medical clinic in Honduras on three separate occasions.

I have also been a bossy volunteer administrative for several organization: treasurer and also president for the 9-10 club, treasurer for a Victoria travel club and also treasurer for a local group which has sponsored an Eritrean refugee family.

I am a retired biochemistry professor, a job I enjoyed very much. But I also must tell you that I have been gratified to work with other volunteers to provide a better life for the less fortunate — so I repeat: yes, I would be delighted to again become a member of the 9-10 board.

## **Susan Nawrocki**

Please accept this nomination acceptance letter to continue to be a Board Member for the 9-10 Club Serving Soup to the Hungry – to be presented at the Annual General Meeting to be held on September 15, 2016. I am excited to continue to work with the Soup Kitchen team and our dedicated group of volunteers to provide a nourishing meal to those in need in our community.

Professional career centered in marketing and sales.

Currently Director, PEMC Division SmartPractice. Head Office located in Phoenix, AZ. Manage marketing team of 6 individuals; 7 sales account managers.

Business degree in Public Administration from Carleton University in Ottawa, and Marketing Certificate from York University in Toronto.

Volunteer initiatives have included Society of Saint Vincent de Paul, 9-10 Soup Kitchen Feeding the Hungry, Big Brothers Big Sisters, All Roads Lead Home.

## **Calvin Jones**

I accept the nomination to be a director of the 9-10 Club for the upcoming year.

For about 10 years, I have been a volunteer cook with The Soup Kitchen. I currently volunteer Tuesday mornings cooking the split pea and ham recipe. I have served one term as a director and hope to be more effective in this coming term now that I more fully understand the society and its role in the community.

I am currently employed as senior graphic designer with the Province of British Columbia's Government Communications bureau.