

Minutes

9-10 Club Serving Soup to the Hungry Meeting of the Board of Directors May 10, 2017

Call to Order: 12:30

Attending: Maureen Halstead-Rodoza, Cal Jones, Sheila Connelly

Dorothy Parker, Susan Nawrocki, Pat O'Neill, Pat Plunkett, Kate Mailer

Regrets: none

Adoption of Agenda as amended: m/s Susan/Pat P carried

Adoption of Amended Minutes April 15, 2017 m/s Pat O/Cal carried

OLD BUSINESS:

Soup Usage Data Collection and Analysis:

Aim: To be cost conscious for SK by analysing usage to see if soup volume made can be reduced on days that numbers are predicted to be less. Data collected but not yet analysed.

Motion: That an effort be made by cooks and team leader to reduce recipe quantity where possible, while maintaining the expected soup needs for our diners. m/s ??? carried

NEW BUSINESS:

Financial Report:

- **Actual to Budget ending April 30, 2017** Tracking well. An uncashed cheque for Janitorial Services related to last fiscal was found and a new one written which explained the variance in this line item. m/s Pat P/Pat O accepted as submitted
- **Odlum Brown statement dated April 30, 2017** - emailed to board members for information. Generally the board does not interfere with decisions of OB since it is used as a reputable firm. Discussion followed re reason for having a cash holding.
- **Victoria Foundation Letter** - letter received regarding investing in an endowment fund with VF which would be matched by additional donor and managed by foundation. Discussion re rational and advantages to SK. **Decision of board** - not to participate

Operations Report: going well

- redecorating of hall - **Painting of mural on wall** of SK - painter will submit a proposal to be presented to cathedral for approval once received and reviewed. **Mother Teresa painting** is framed and will be brought to cathedral for approval. Hopefully to be hung soon.

- **Food Safe proposal and motion** - Some team leaders need food safe certification. Proposal - 1. that SK pay for them and other volunteers wanting to take the course.

2. that there be a budget line made for Food Safe.

Motions: That 100% of Food Safe course costs taken by volunteers be paid by the SK. **carried**

That , should any person having taken the course paid for by the SK, choose to donate the cost back to the SK, a tax receipt for that year be issued for the donation.

m/s Pat O/Dorothy **carried**

Fundraising Committee: Level of donations has been increasing.

Information has been gathered

: re **Producing RACK CARD** for distribution as a means to inform the public about the SK. Discussion about content on card and its potential for a broad reach using this format. Need to ensure that SK website and ways to donate are included. **Motion:** That 250 Rack Cards be produced m/s Cal/Susan **carried**

: re **Bottle Depot** as a means to fund raise. Cal will make arrangements with Bottle Depot for the SK to be a “**named charity**”. People returning empties can identify the SK as the charity to whom their return money can be donated. He also will **add this information to our website.**

: **thank you to Susan and Dorothy** - for followup on donations. Board feels it is having positive results.

OTHER BUSINESS:

Annual BBQ - deferred to next meeting

Adjournment: 1:25

Next meeting :June 14, 2017 ... 12:30

re soup - 12:00 if confirmed by Sheila that soup has been leftover and available to share at board meeting.

9-10 Club; Actual to Budget for the 10 months ended Apr. 30 2017

2016-07-01 through 2017-04-30 Using 2016/2017 (in Canadian Dollars)

2017-05-04

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Category	2016-07-01 Actual	- Budget	2017-04-30 Difference
INCOME	62,909.48	33,355.00	29,554.48
Donations	62,909.48	33,330.00	29,579.48
Membership fees	0.00	25.00	-25.00
Other Inc	0.00	0.00	0.00
EXPENSES	69,949.43	67,470.00	-2,479.43
Christmas Party and Sum. Bar B.Q.	489.03	300.00	-189.03
Groceries	39,544.36	41,670.00	2,125.64
Insurance	1,616.00	1,920.00	304.00
Janitorial Services	5,500.00	4,750.00	-750.00
Kitchen	5,919.46	3,750.00	-2,169.46
Office Expenses	1,097.53	1,250.00	152.47
Security	11,500.00	10,500.00	-1,000.00
Utilities, recycling & pest control	4,283.05	3,330.00	-953.05
Net Difference:	-7,039.95	-34,115.00	27,075.05