

## Minutes

### 9-10 Club Serving Soup to the Hungry Meeting of the Board of Directors September 6, 2017

**Call to Order: 11:37**

**Attending:** Maureen Halstead-Rogoza, Pat Plunkett, Sheila Connelly, Dorothy Parker, Susan Nawrocki, Kate Mailer

**Regrets:** Cal Jones, Pat O'Neill

**Adoption of Agenda:** m/s Susan/ Kate

**Adoption of Minutes of June 14, 2017** m/s Sheila/ Kate

#### **OLD BUSINESS:**

- **Mural ...** Thank you to **Bob Sellmer** - artist and **Cal** (for his work with Shaw TV); \$500 to be donated by cathedral to offset cost of painting; original cost of \$1000 was underestimated; actual cost \$1200 so cost to soup kitchen will be \$700 with the cathedral donation.
- **BBQ ...** Board gives thanks to Sheila and Don for their hosting of BBQ; a lovely summer day in their beautiful garden; attendance between 55 and 60 were well feed thanks to Don at the BBQ and pot luck items brought by those attending. Some board members will make donation to offset cost to soup kitchen.

#### **NEW BUSINESS:**

##### **AGM**

- date set for **Wednesday, October 25, 2017**

- **Maureen** to do **President's report**

**Cal** to do **Annual Report**

- **Board Makeup** - Maximum 11

- those attending with term ending in 2017 - Susan and Kate, will stand again. Maureen will ask Pat O if he will stand again.

- 2 new names were suggested to stand; Sheila and Susan will approach them

- **Membership** - team leaders will be notified regarding AGM date; to be forwarded to team members with encouragement to become members as number reflects positively on donors and applications for funds

- m/s Sheila/ Pat P that membership **fee** be increased to **\$2**

**Donors' Lunch** - suggestion to change date to **November 15** from earlier suggestion of October 18

## Financial Report

- Pat P reviewed performance measures/ financial value of Soup Kitchen investments and earnings to date as presented in Odlum Brown report
- reviewed 9-10 Actual to Budget Report ending August 31/'17; highlights include very positive nature of **donations** and **groceries** being under; **office** is over but includes expenses of mural painting ... discussion and decision to put **Mural** as a separate line rather than in office line. **OVERALL expenses are tracking well.**
- **moneys** will need to be requested from Odlum Brown to cover upcoming expenses of soup kitchen; last request for funds was July 2016 due to generosity of donations.
- discussion re “**unrealized loss**” ... Odlum Brown is trying to “pare down”. Presently about \$30,000. Pat P. , Maureen and Pat O. to meet with OB for discussions re monthly fee, statement presentation format and other issues and **will report back next month**

## Operations Report

- **Soup quantity adjustments** - consideration given to comments of diners; will result in further adjustments
- **Milk** held in thermoses - 2 litres per day will be made available on a trial basis
- **Tuesday** will switch from apples to bananas

## Fundraising Committee

- **Donor Luncheon** - committee set for planning Susan, Sheila, Maureen volunteered
- Susan has signed up 9-10 Club Soup Kitchen as her charity for **100 Women Victoria** organization.

## New Business:

none

**Adjournment: 12:20**

**Next Meeting: October 11, 2017**

9-10 Club; Actual to Budget for the 2 months ended Aug. 31, 20172

2017-07-01 through 2017-08-31 Using 2016/2017 (in Canadian Dollars)

2017-09-04

Page 1

Category	2017-07-01 Actual	- Budget	2017-08-31 Difference
<b>INCOME</b>	<b>2,400.51</b>	<b>12,500.00</b>	<b>-10,099.49</b>
Donations	2,400.51	12,500.00	-10,099.49
Membership fees	0.00	0.00	0.00
Other Inc	0.00	0.00	0.00
<b>EXPENSES</b>	<b>14,198.43</b>	<b>13,902.00</b>	<b>-296.43</b>
Christmas Party and Sum. Bar B.Q.	0.00	250.00	250.00
Groceries	7,003.06	8,334.00	1,330.94
Insurance	0.00	0.00	0.00
Janitorial Services	1,470.00	950.00	-520.00
Kitchen	1,090.88	1,084.00	-6.88
Office Expenses	1,727.05	284.00	-1,443.05
Security	2,100.00	2,100.00	0.00
Utilities, recycling & pest control	807.44	900.00	92.56
<b>Net Difference:</b>	<b>-11,797.92</b>	<b>-1,402.00</b>	<b>-10,395.92</b>